

ADOPT-A-PARK PROGRAM VOLUNTEER INFORMATION

CITY OF NORTH COLLEGE HILL PARKS & RECREATION

The North College Hill Adopt-A-Park program (AAP) provides an opportunity for citizens to get involved in the beautification, care and stewardship of our city's parks, greenspaces and other historic landmarks. Park adopters form a partnership with NCH Parks & Recreation and Public Works departments to work on projects, assist with maintenance, report concerns, and advocate for park/greenspace improvements.

While we are truly grateful for all who are eager to help keep NCH an amazing place to live by giving of their time & talents to the AAP program, in order to maintain volunteer safety, and to focus everyone's efforts on the areas of greatest need, it is imperative that AAP partners adhere to the below expectations.

Adopt-A-Park Volunteer Expectations:

- All volunteers must sign a **Volunteer Waiver of Liability Form** [See Page 2]. Parents/guardians must sign for all volunteers who are under the age of 18.
- All tasks & projects performed by AAP volunteers must be pre-approved by the program coordinator, *before* any work takes place. Submit project ideas via email to: Recreation@NorthCollegeHill.org
- All purchases made for AAP projects *must* be pre-approved in order to receive reimbursement. Submit purchase pre-approval requests via email to: Recreation@NorthCollegeHill.org. **All purchase pre-approval requests must include the following information:**
 - The intended project location
 - The species of plant(s) / types of materials to be purchased
 - The approximate total cost of the purchase
 - Volunteers may borrow personal protective equipment (PPE) and gardening hand-tools from the city.
- Volunteers are expected to conduct themselves as representatives of the AAP program, and the City of North College Hill, treating all staff, other volunteers, and park visitors with respect. Any harassment, use of profanity, discrimination and the like will not be tolerated.
- Volunteers must follow all park rules, including, but not limited to:
 - Park hours are typically sunrise to sunset. Refer to specific park signage to verify hours.
 - Driving or parking any motorized vehicle on the grass or in designated play areas is prohibited.
 - Dogs/pets must be on a leash at all times. Volunteers are expected to clean up their pet's waste.
 - Smoking, the use of drugs, and consuming or possessing alcoholic beverages is prohibited. Anyone deemed to be under the influence of alcohol or drugs while volunteering will be asked to leave the project area immediately, and the project itself may be terminated.
- Volunteers are expected to perform work in a safe manner and avoid taking risks. This includes wearing appropriate PPE, using the proper tools for the task, and not exceeding one's own limits.
- Volunteers must report any injuries or accidents that occur while volunteering within 24 hours, or as soon as is practical after the incident occurs.
- Volunteers should honor the commitments and plans arranged with the program coordinator to the best of their ability. This includes showing up on time, recruiting a sufficient number of volunteers for the project, and providing adequate advanced notice in the event of cancellation. This will allow city staff to properly plan accordingly on our end.

Should you have any questions concerning these expectations, or if you are ready to volunteer, please contact the NCH Recreation Department at Recreation@NorthCollegeHill.org, or 513-728-4486.

VOLUNTEER ACTIVITY LIABILITY WAIVER CITY OF NORTH COLLEGE HILL

ASSUMPTION OF RISK AND RELEASE OF ALL CLAIMS

I and/or my child(ren) wish to voluntarily participate in the North College Hill Adopt-A-Park Program (the "Activity"), which may include multiple dates of service throughout the _____ calendar year. I understand that I and/or my child(ren) is/are voluntarily participating in this Activity.

ASSUMPTION OF RISK

I wish to participate and/or I am the parent/guardian of a child(ren) wishing to voluntarily participate in the Activity. I am aware that participation involves many dangers, hazards, and risks of personal injury. In exchange for myself or my child(ren) being permitted to participate in the Activity, I agree, on behalf of myself and my child(ren), to assume all such risks including any damages from illnesses, including without limitation COVID-19, physical injuries, death, loss of services or consortium, loss of damage to property, or any other loss which I or my child(ren) may sustain as a result of participating in the Activity, accidental or otherwise.

I understand that I may be handling equipment or tools that can be dangerous if used improperly and that even if used properly can cause damage of an accidental nature. I understand that my child(ren) will not be permitted to use and I shall not permit my child(ren) to use certain tools or equipment that are too dangerous for my child(ren) to use.

I am fully aware that there are special dangers and risks associated with my or my child(ren)'s participation in the Activity and with transporting myself or my child(ren) to and from the Activity, including, but not limited to, the potential for an automobile accident that may result in injury to persons and/or property damage including myself or my child(ren).

RELEASE OF ALL CLAIMS

I hereby wish to participate and/or to give permission for my child(ren) (as named below) to participate in the Activity and any related Activities. In consideration of allowing my and/or my child(ren) participation in the Activity, I hereby, for myself, for my child(ren), and for all heirs, executors, administrators, and assigns, do hereby forever release, waive and relinquish all claims I or my child(ren) have or may have as a result of participating in the Activity. Furthermore, I agree on behalf of myself and my child(ren) not to sue the City or any of its officers, employees or agents, in their individual or official capacities, for any acts or omissions arising from or connected with the Activity. I, on behalf of myself and my child(ren), agree to indemnify and hold the City harmless from any loss or damages incurred by the City as a consequence of my or my child(ren)'s participation in the Activity.

Adult Volunteer / Parent / Guardian Signature

Adult Volunteer / Parent / Guardian Email

Adult Volunteer / Parent / Guardian Printed Name

Adult Volunteer / Parent / Guardian Phone Number

If signing for minor child(ren), list their name(s).

Emergency Contact Name & Phone Number