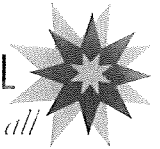


NORTH COLLEGE HILL

the center of it all



1500 w. galbraith road
cincinnati, ohio 45231
phone 513-931-1159
fax 513-521-1596

Dear North College Hill Resident:

Welcome to North College Hill! Please take a few minutes to read over this information regarding our city income tax.

In order to fairly administer the North College Hill Income Tax Ordinance, it is important that we maintain accurate records. To do so, we are empowered by the North College Hill Code Ordinance, (Section 171.09), to require the completion and return of the enclosed questionnaire. Your cooperation in returning this form will serve as a basis for updating our records and determining your tax liability.

Only earned income is taxable. Interest income, dividends, retirement income, third party sick pay and unemployment income are not taxable. Any resident with earned income is required to file an annual return and pay the tax due. Income is prorated for part year residents. The tax rate is one and one half percent (1.5%). No credit is given for taxes paid to another city. A tax return must be filed even if no tax is due.

Property owners who do not reside in North College Hill, but do rent their property are required to report the name of tenants living in the property. These property owners are also required to file an annual tax return on the rental income or loss.

Please return the enclosed questionnaire within ten (10) days, along with a copy of a current paystub so we can set up estimated quarterly tax payments if North College Hill tax is not being fully withheld by your employer. Appropriate and necessary tax forms will be sent to you upon determination of your liability. If you have any questions or find you cannot return this form within 10 days please call the tax office or stop by....we're open 8:30 to 5:00 Monday through Friday.

Thank you for your cooperation.

The North College Hill Income Tax Department

City of North College Hill Income Tax Department
1500 W. Galbraith Rd North College Hill, OH 45231
(513) 931-1159 ext 2 Fax (513) 521-1596

New Resident Questionnaire

Resident's Name _____ SS# _____
Spouse's Name _____ SS# _____
NCH Address _____
Date moved into North College Hill _____ Telephone# _____

Do you own? _____ Do you rent? _____ If you rent, please give name of landlord.

Employment Information: Current pay stub is required to calculate estimated tax.

Resident's employer _____ work# _____
Address of employer _____

Spouse's employer _____ work# _____
Address of employer _____

Self Employment (complete only if you or your spouse is self employed)

Owner _____ Partner _____ Other _____
Type of Business _____ phone# _____
Address of Business _____

Rental Property

Do you or your spouse own rental property? _____ If yes, please give address.

Other Household Members

Please list names and social security numbers of other members of your household **who have earned income.**

_____ SS# _____
_____ SS# _____
_____ SS# _____

Signature _____ Date _____